

Name of Household: \_\_\_\_\_

**VERIFICATION TRACKER FOR SCHOOL USE**

**Attach this form to each application selected for verification along with copies of all correspondence with the household regarding verification and copies of all documents received from the household.**

Date Confirmation Review Completed: \_\_\_\_\_

Date Verification Letter Sent (Attachment F): \_\_\_\_\_

Date Response Due from Household: \_\_\_\_\_

Date and Method used for Contacting Non-  
Responding Households a Second Time or N/A \_\_\_\_\_

Number of Students on Application: \_\_\_\_\_

Original Application Approval was:

- ☐ Free Eligible Based on Master Case Number (SNAP/TANF/FDPIR)
- ☐ Free Eligible Based on Foster Child
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced-Price Eligible

Verification Result: District must show calculations used to determine household income.

- ☐ No Change
- ☐ Free Eligible Based on Master Case Number (SNAP/TANF/FDPIR) Agency Response
- ☐ Free Based on Foster Child Agency Response
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced Price Eligible Based on Income/Household Size Information
- ☐ Paid Eligible Based on Income/Household Size Information or SNAP/TANF/FDPIR Agency Response
- ☐ Paid Eligible because the Household Did Not Respond

Date Verification Results Letter Sent (Attachment G): \_\_\_\_\_

Date Change Made in Computer System/Roster: \_\_\_\_\_

Date Hearing Requested/Date Hearing Decision: \_\_\_\_\_

Date Verification Completed: \_\_\_\_\_

Verifying Official's Signature: \_\_\_\_\_

**Household Reapplied with Documentation** after being notified of a change in meal benefits.

Show calculations used to determine household income.

Results of Reapplication:

- ☐ Denied Based on Income/Household Size Information
- ☐ Free Eligible Based on SNAP/TANF/FDPIR Agency Response
- ☐ Free Eligible Based on Foster Child Agency Response
- ☐ Free Eligible Based on Income/Household Size Information
- ☐ Reduced Price Eligible Based on Income/Household Size Information

Determining Official's Signature: \_\_\_\_\_ Date of New Approval: \_\_\_\_\_